**Academy Improvement Committee Agendas 2018/19**

(name of academy) Part of the Enquire Learning Trust

Academy Improvement Committee

Autumn Term 1 Meeting (meeting must take place before 14th September)

1. Apologies
2. \*Declaration of Business Interests
3. Recommendation of SEF
4. Recommendation of AIP
5. Performance Management
6. Academy Profile
7. Health and Safety
8. Trust Update (if required)
9. AOB

\*Registered Business Interests forms must be completed and submitted to Business Manager before the end of the meeting.

(name of academy) Part of the Enquire Learning Trust

Academy Improvement Committee

Autumn Term 2 Meeting (meeting must take place before 16th December)

1. Apologies
2. Declaration of Business Interests for this meeting
3. Data Profile
4. Validation of AIP/SEF i.e (Governors Enquiry, Enquiry Feedback from Trust, focused area)
5. Health & Safety
6. Trust update (if required)
7. Academy Designation – Principal to report
8. AOB

(name of academy) Part of the Enquire Learning Trust

Academy Improvement Committee

Spring Term 1 Meeting (meeting must take place before February half term)

1. Apologies
2. Declaration of Business Interests for this meeting
3. Academy Profile
4. SEF – update by exception
5. AIP – update by exception
6. Qualitative evidence – slides, videos, photos and children’s work. (to be presented by specific individuals i.e Literacy lead)
7. Health & Safety
8. Trust Update (if required)
9. AOB

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Academy Improvement Committee

Spring Term 2 Meeting (meeting must take place before Easter holidays)

1. Apologies
2. Declaration of Business Interests
3. Data Profile
4. Validation of AIP/SEF i.e (Governors Enquiry, Enquiry Feedback from Trust, focused area)
5. Health & Safety
6. Trust update (if required)
7. AOB

(name of academy) Part of the Enquire Learning Trust

Academy Improvement Committee

Summer Term 1 Meeting (meeting must take place before 31st May)

1. Apologies
2. Declaration of Business Interests
3. Academy Profile
4. Health & Safety
5. Budget summary to be shared with governors
6. Trust Update (if required)
7. AOB

(name of academy) Part of the Enquire Learning Trust

Academy Improvement Committee

Summer Term 2 Meeting (meeting must take place before end of summer term)

1. Apologies
2. Declaration of Business Interests
3. Data Profile
4. Validation of AIP/SEF i.e (Governors Enquiry, Enquiry Feedback from Trust, focused area)
5. Health & Safety
6. Trust update
7. AOB