Elliston Primary Academy Person Specification Job Title: Learning Mentor Supporting Safeguarding and Attendance

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| Attributes | Essential | Desirable |
| Relevant experience | * Recent experience of working in school, with evidence of professional development undertaken * Recent experience of working with external agencies | * Experience of planning and delivering targeted interventions with all year groups * Experience of attending Child in Need and/or Child Protection meeting * Experience of completing reports for meetings of a safeguarding nature * Experience of having used SIMS in supporting attendance within a school setting |
| Qualifications | See job description   * Have at least a Teaching Assistant qualification or QTS | Team Teach qualification  First Aid certificate |
| Special skills and abilities | * Excellent interpersonal, oral and written communication skills * Competent computing skills   Be able to;   * work with children demonstrating a range of needs (including behaviour issues) either individually or within a small group situation * work closely with the safeguarding team to ensure high quality provision for all pupils regardless of need in accordance with the Keeping Children Safe in Education and Working together to safeguard children documents. * liaise with external agencies around needs e.g. to support EHA/CIN/CP plans * organise and lead meeting with parents, staff and professional as appropriate * attend training relevant to the role and disseminate to staff accordingly * gather information and present in a professional manner * demonstrate a working knowledge of interventions designed to support children with SEMH | * Have experience of supporting staff in liaising with professionals * Be familiar with and have used ‘Child Protection Online Monitoring System’ * Having experience of dealing with a range of Child Protection issues * Having had experience of providing information for and attending child protection conferences * Having experience of working with various external agencies e.g. school nurse, social worker, Young Minds Matter * Have a knowledge of the ‘Prevent Duty’ |
| Social skills | * Ability to work effectively as a member of a team * Ability to maintain good working relationships with school staff, parents and children * Ability to remain confidential |  |
| Motivation | * A commitment to professional development * A commitment to our school values and vision * A willingness to attend relevant courses |  |